

MS-1336
 Peter Neve Cotton
 Originals 1918–1978 5.5 m

Box	File	Contents	Date
1	1	Family notes and correspondence	
1	2	Letters to his Mother	1940
1	3	Letters to his Mother	1941
1	4	Letters to his Mother	1942
1	5	Letters to his Mother	1943
1	6	Letters to his Mother	1944-1945
1	7	Miscellaneous personal correspondence inward	1935-1949
1	8	Miscellaneous personal correspondence inward	1935-1949
2	1	Miscellaneous correspondence	[195-]
2	2	Miscellaneous correspondence	[196-]
2	3	Miscellaneous correspondence	[197-]
2	4	Miscellaneous correspondence	[197-]
2	5	Miscellaneous correspondence	
2	6	Correspondence inward, Tommy	
2	7	Correspondence inward, Chris Hildyard	
2	8	Correspondence inward, Olga	
2	9	Correspondence inward, Alfred Staples	
3	1	Passports, visas, and other documents	
3	2	Military service documents	
3	3	Architecture and industrial design certificates [oversize]	
3	4	Correspondence outward	
3	5	Mary Small, letters of condolence	1979
3	6	Christmas cards and miscellaneous designs	
4	1	School report cards	
4	2	MIT notes	1954
4	3	UBC, University of Victoria, notes, essays and degrees	
4	4	Literature and English grammar notes	
5		Diary	1947
5		Guest book	1962-1963
5		Appointment books	1957, 1964-1966
6		Day/appointment books	1970-1978
7	1	Notes and correspondence, re Victoria properties	1956-1958
7	2	Legal documents, Toronto St., Victoria residence	
7	3	Mortgages, etc.	
7	4	Mortgages, etc.	
7	5	Mortgages, etc.	

7	6	Project invoices	1963-1968
7	7	Job leads	
7	8	Technical notes	
7	9	Time sheets	
7	10	Financial planning	
7	11	Accounts receivable	1976
8	1	Perpetua Furniture	
8	2	General business correspondence	1960-1964
8	3	General business correspondence	1965-1967
8	4	Miscellaneous business correspondence	1960-1969
8	5	Miscellaneous business correspondence	1960-1969
8	6	Miscellaneous business correspondence	1976-1977
8	7	Miscellaneous business correspondence outward	1976
8	8	Miscellaneous business correspondence outward	1977
8	9	Miscellaneous business correspondence	1977
9	1	Department of Public Works, notes and correspondence	1956-1961
9	2	Correspondence re Federal government projects	
9	3	Correspondence re Federal government projects	
9	4	Applications for employment	
9	5	Applications for employment	
9	6	Staff meetings	1976-1977
9	7	U.S.S.R. tour	
9	8	Resources exchange project	
9	9	Pacific Community Self-Development Society (Cool-Aid), Victoria	
10	1-3	Bank statements	1962-1973
10	4	Income tax returns	1969-1973
10	5-12	Invoices	1962-1975
11	1	Architectural Institute of B.C.	
11	2	Interior Designers' Institute of B.C.	
11	3	Hallmark Society (Victoria)	
11	4	Association for Preservation Technology	
11	5	American Institute of Architects	
11	6-9	Victoria Heritage Advisory Committee	
11	10	Heritage reports	
12	1	Heritage Canada Award nomination	
12	2	Heritage conservation, notes and correspondence	
12	3	Heritage conservation, notes and correspondence	
12	4	Heritage conservation, bibliography	
12	5	Notes re F.M. Rattenbury	
12	6	Victorian Victoria (proposed book)	
12	7	Architectural articles and correspondence	1968-1972

Project files (notes, drawings, plans,
correspondence, etc.)

13	1	Draft Report: Residential Character of Vancouver Island	
13	2	Miscellaneous furniture design	
13	3	Miscellaneous correspondence	1965-1969
13	4	Miscellaneous notes and drawings	
13	5	Miscellaneous notes and drawings	
13	6	Miscellaneous notes and drawings	
13	7	Miscellaneous business correspondence	
13	8	"At Home"	1971
13	9	Promises, promises (tentative projects)	
14	1-5	Craigflower Manor	
15	1-8	Craigflower Manor	
16	1-9	Craigflower School	
17	1-11	Craigflower School	
18	1	Ashcroft Manor	
18	2	Cotton residence, 649 Admiral's Rd., Victoria	
18	3	Crystal Garden, Victoria	
18	4	Dowell Building, Victoria	
18	5	Emily Carr House	
18	6	Emily Carr House	
18	7	Fisgard Lighthouse	
19	1	Fort Langley	
19	2	Fort Rodd Hill	
19	3	Government House, notes and drawings	
19	4	Point Ellice House, Victoria	
19	5	St. Andrew's Roman Catholic Cathedral	
19	6	Union Club, Victoria	
19	7	Union Club, Victoria	
20	1-7	Duncan City Hall	
21	1	Mr. and Mrs. D.M. Agnew	
21	2	Anderson	
21	3	Anderson, apartments Esquimalt	
21	4	Anderson, Rudy	
21	5	Askew	
21	6	1312 Astle St., Victoria	
21	7	1314 Astle St., Victoria	
21	8	Auditorium, Port Coquitlam, B.C.	
21	9	Bacon, 2918 Phyllis Dr., Saanich	
21	10	Mr. and Mrs. Phil Ballam, 498 Beach Dr.	
21	11	Banff Shop	
21	12	Banfield, Mike	
21	13	B.C. Forests Products	
21	14	Boehm, J	

21	16	Braefoot	
22	1	British Importers	
22	2	1314 Broad	
22	3	1320 Broad	
22	4	Brotherson	
22	5	Mr. and Mrs. Bryson, 3150 Ripon	
22	6	Bunnell, Roberts, Edmison and Wilson, office	
22	7	Burnside Gardens	
22	8	Burritt Travel	
22	9	Butterfield, 1989 Waterloo	
22	10	Calculations	
22	11	Campbell, Laird, 1123 Wharf	May 1973
22	12	Carlyle Grant, Harbour Square (I)	1976
22	13	Carlyle, Harbour Square, Victoria, (II)	
22	14	Cavelti, Granville St., Vancouver	
22	15	Chamber of Commerce	
23	1	Canadian Broadcasting Company (CBC) file	
23	2	Chisholm	
23	3	Clements, J	
23	4	Close, Mark V., 678 Dallas Rd.,	
23	5	A.C. Cooke, Qualicum Beach	1976
23	6	Cool-Aid, Church, Victoria	
23	7	Drs. G. and A. Cooper	
23	8	Coldwell, Deep Cove	
23	9	1005 Cook St.	
23	10	Cooke, A. and B., Esquimalt Harbour	
23	11	Cooke, A.C., Metchosin	
23	12	Cooke, A.C.B., Parksville	
23	13	Corporation of the District of Saanich	
23	14	Cossaro House	
23	15	Cue, Terence O.	
24	1	Danbrook, C., West Wind Motor Inn, Langford	
24	2	Denny, T.G., 1682 Beach Ave.	
24	3	Dickman, Jack and Beth	
24	4	Dominion Hotel Ale House, Victoria	
24	5	Dominion Hotel Coffee Shop	
24	6	Doors	
24	7	Downes, Gladys, Land's End Road	
24	8	Downes, Dr. G.V.	
24	9	Dufleit, 1015 Deal St.	
24	10	Dulmage, J.A.	
24	11	Duncan, Open Square, Gibbs Green	
24	12	Duplex expenses	1965
24	13	Dupuis, Cordova Bay	
24	14	Eames contract storage, OMNI	
24	15	Egoyan, Medical Arts Building	

24	16	Eiselle
24	17	Elk Lake Automotive Used Car Sales
24	18	Emanuel, Eliot
25	1	Featherstone, Perry Scurran
25	2	Fitzgerald, Banff
25	3	Fitzgerald, 2770 Dewdney
25	4	Food Palace, Gorge Road W.
25	5	Fox Residence, 2970 Phyllis
25	6	Fox, Duncan, Whittome Building
25	7	Freeman and Son, 275 Woodland Drive
25	6	Gerard Scott of London
25	9	Gibbs, Windsor Road
25	10	Gibson, Dr., 843 Vancouver St.
25	11	Girl's Industrial School, Burnaby
25	12	Glenbow Insitute, Calgary
25	13	Gooch Island, Mrs. Martin
25	14	Gowans, Alan, 3980 Locarno Rd.
25	15	Grand Central Hotel
25	16	Green Mountain
25	17	Green, R.F.G., Sooke
25	18	Grewell, R., Campbell River
25	19	Guernsey, T.D.
25	20	Guthrie, B., Gillespie Rd. Sooke
26	1	Hahn
26	2	Handloom, Empress Hotel
26	3	Handloom, E.W. Higgin
26	4	Harvey, Dr.
26	5	Hedley, J., Berkley Terrace
26	6	Hedley, 27 Kingham Place
26	7	Higgin, Mr., kitchen
26	8	Higgins, D.W., home, Fort St.
26	9	I D I
26	10	Internat, Chinatown, Victoria
26	11	Jackson, L., Mt. Stephen
26	12	Job photographs
26	13	Karins
26	14	Kenning, Mr.
26	15	Kirk, L., Mr. and Mrs.
26	16	Kitimat, material and colour list
26	17	Kool, Art, Sidney
27	1	Lacterman Building, Victoria
27	2	Law Chambers, Bastion Square
27	3	Lawson, W.T., St. David St.
27	4	Lum, Stanley, 506 Fort St.
27	5	MacLeod, H.A., 9488 Loctlbide
27	6	MacLab

27	7	McCubbin, 923 Fort St.
27	8	McCulloch
27	9	McLean, Dr. B., Wellington, B.C.
27	10	McLeod, C.K., Montreal
27	11	Mace, Simcoe St.
27	12	Martin, L.J.
28	1	Matthews
28	2	May
28	3	Mayfair Florist
28	4	Mayhew, Eliza
28	5	Maynard Building, Victoria
28	6	Maynard Building, Victoria
28	7	Maynard Building, Victoria
28	8	Maynard Building, Victoria
28	9	Maynard Building, Victoria
29	1	Miscellaneous
29	2	Molson, R.O., 2550 Queenswood
29	3	Monad Sports
29	4	Morriss, C.E.
29	5	Morris E.A., Limited
29	6	Munday, J.S., 1210 Monteray Ave.
29	7	Munday, 1203 Douglas St.
29	8	Neal, P.O., Monteray Ave.
29	9	Newton White
29	10	Nicholas Newbeck, 323 King George Terrace
29	11	Nonen, Ethyl, 511 Rithet
29	12	Nursing II
29	13	O'Brien, 2614 Queenswood
30	1	Open Space, 510 Fort St.
30	2	Open Space, 510 Fort St.
30	3	Orange, K., 3441 Rolston Cres.
30	4	Orange, K., 3441 Rolston Cres.
30	5	O'Reilly, Inez
30	6	Ostensoe, L., Open Space
30	7	Owen, J.L., Hollywood Cresc.
30	8	Paterson, Duckworth
30	9	Peck, J., Lantern Books, Government St.
30	10	Pennington, 2222 Arbutus
30	11	Petley Officers' Mess
30	12	Plaza Restaurant
31	1	Preiswerck, H.G., 10858 Madrona
31	2	Pulham, Belgrave St.
31	3	Public Plaza, Johnson/Yates St.
31	4	The Quest, Jewelry cabinets
31	5	Quest, Victoria
31	6	Quest, Banff

31	7	Rainsford
31	8	Reid, Patrick
31	9	Richardson, H., 1871 Elmhurst
31	10	Ridley, H.W., Fairview Rd.
31	11	Riggs, Frank
32	1	Robson, 4709 William Head Rd.
32	2	Roede House, Vancouver
32	3	Rogers, Dr. Victor A
32	4	Rubin
32	5	Russell, D., 121 Beechwood
32	6	Sartorius, R., Cook St.
32	7	Sawyer Sewing Centre, Fort St.
32	8	Scott, W.A.
32	9	Sheffield, 4071 Haro Rd
32	10	Sheffield, J., Moss St.
32	11	Sherwood, Terry E., 2012 Runnymede
32	12	Skerl, Mrs. Doris
32	13	Sloan, David
32	14	Smith, H.A., 2770 Thorpe Pl.
32	15	Smith, Dr. and Mrs. V.
33	1	Sorochan, 37 Oswego
33	2	Spech, Ulla
33	3	Spence's Pub, proposed, Victoria
33	4	Spurr, 1235 Park Terrace, Esquimalt
33	5	Standard Furniture
33	6	Stastny
33	7	Stevenson
33	8	George Straith Limited
33	9	Terriss, K.G.
33	10	Traveleyden
33	11	Tye, Mrs.
34	1	Upland's Golf Course
34	2	Urban Housing Design
34	3	Van Pelt, 1410 Andres
34	4	Van Turnen
34	5	Vesuvius Bay Inn
34	6	Victoria Convention Centre
34	7	Victoria Health Studio
34	8	Victoria Law Courts
34	9	Victoria Tourist Information Centre
34	10	Wainright, J.D., Brentwood Bay
35	1	Wargo
35	2	Watkins House
35	3	Whittingham, 1291 Tracksell
35	4	Windward Developments
35	5	Wolks, Metchosin

	small amount are personal and travel. A sampling of negative and print files shows considerable duplication (90%)	
5	<p>Approximately 735 slides and transparencies. Box contains various subjects: architectural details, projects (Craigflower, E. Carr House, Fort Langley) and trip to U.S.S.R.</p> <p>Carousel tray 1: wallpapers [86 slides] Carousel tray 2: Emily Carr House [74 slides] Carousel tray 3: Chicago [96 slides] Large tray 1: old Victoria and Nanaimo [52 slides] Large tray 2: people [37 slides] Large tray 3: Pender Island [29 slides] Large tray 4: British Columbia [40 slides] Large tray 5: scenery [40 slides] Large tray 6: New York [40 slides] Large tray 7: signs [36 slides] Large tray 8: miscellaneous [40 slides] Large tray 9: office [34 slides] Large tray 10: buildings, travel, scenery, etc [29 slides] Steel box: 1. United States [50 slides] Steel box: 2. miscellaneous [50 slides] Two boxes of 2 ¾ x 2 ¾ colour transparencies containing unidentified institutions, etc.</p>	1959-1978
6	Illustration blocks, small box containing engraved blocks for printing. Illustrations used for publication about Perpetua Furniture designs and products.	
Oversize folder 1	Submission for 1969 Design Award Competition. Vancouver Island Chapter of the Architectural Institute of British Columbia [2 print]	
Oversize folder 2	Personal photographs [5 prints]	[ca. 1939-1945]
Oversize folder 3	Cotton residence, Toronto St. and unidentified residence [7 prints]	
Oversize folder 4	Residence, unidentified [8 prints]	
Oversize folder 5	Market Square, Victoria, Counting House renovation Victoria, unidentified model [10 prints]	